



The Lighthouse School
"Lighting the way to a brighter future."
62858 Hwy 101
Coos Bay, Oregon, 97420
(541) 751-1649



Agenda December 3, 2025

1. Call to order
2. Public comment (3 minutes): The board welcomes comments and questions from the public. If you wish to address the Board this evening, please raise your hand or unmute yourself, when public comment is requested. **Public comment is limited to three minutes.** If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel, students, or community members. Once Public Comment has closed, the audience is welcome to stay for the remainder of the meeting, in observance only.
3. Union report (10 minutes)—
4. Discuss & Approve Board Meeting Minutes from November 5, 2025 –
5. Discuss and Approve Consent Agenda:
 - Safety Team Minutes for Quarter 1
 - 11.17.2025 minutes attached
6. Old Business:
 - **Election of new board members**
All candidates have been supplied with a copy of our process.

The Lighthouse School Board is responsible for the legal and financial health of the School. Members actively support and promote the school's mission, vision, strategic goals, and policy positions. In addition, the School Board shall promote a strong, integrated, diverse community of parents, faculty, staff, and students. This will benefit the education of our children and the larger community. The Lighthouse School values diversity and inclusion. As such we want to make sure that equal access and opportunity is given to persons interested in applying for School Board.

Per our process the Board will meet in regular session to discuss letters of interest and will select up to three applicants per open position to interview.

The following candidates have met all criteria for application to The Lighthouse School Board:

Jeremy Doze
Stevie Zelman

At this time, we will respectfully ask all of the applicants to have a seat in the hall and we will call you in one at a time for an interview. At the end of the interview process we will call you all back in and announce our decision.

7. Directors Report with Curriculum Report—Shelley Lake
8. Business Report—Michelle Silva

9. New Business:

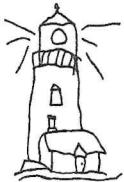
- **Charter Renewal topics:**

- If the opportunity arises does TLS wish to purchase the BunkerHill location? If yes -
 - How would TLS Board like to purchase the location?
 1. Purchase out right – whole cash sale
 2. Purchase with 75% down and payments over a 1 year period
 3. Purchase with 50% down and payments over a 2 year period
 4. Purchase with 25% down and payments over a 3 year period
 5. Other
 - Currently our Charter must be renewed for 5 years. Does the Board wish to ask for an extension on the term? If yes -
 - How many years?
 1. 6
 2. 8
 3. 10
 4. 12
 5. 15
 - Other topics for consideration?

10. Report from OSBA conference – Stacy Courtright

11. Report from last District Board meeting –

12. Roundtable / Good of the Order-



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Meeting Minutes November 5, 2025

1. Call to order

- The Board of Directors met November 5th, 2025
- The meeting was in person and called to order at 7:05 PM.
- The meeting was a regularly scheduled meeting called by the Board of Directors.
- The Directors present at the meeting were: McKinley Prado, Jenni Schmitt, Anita Martins, Stacy Courtright, Maya Watts, John Gibson, and Lisa LaGesse. Also present were Director Shelley Lake and Business Manager Michelle Silva. Not present were Stephanie Messerle and Paula Mosley. A quorum was present with seven of the nine board members in attendance. Presiding officer was Anita Martins.

REGULAR MEETING – REPORTS AND DISCUSSION

2. Public comment

- L. Hughes - Thanks to Mrs Lake for efforts she has made in filling in for 6th grade main lesson and middle school math. Kids are thriving with Mrs Lake teaching math. We really appreciate all you're doing to make the situation the best it can be.

3. Union report

- None

4. Discuss and Approve Board Meeting Minutes

- October 1, 2025 board meeting minutes

5. Discuss and approve consent agenda minutes:

- FOLS meeting minutes - 9/18/2025

6. Director and Curriculum Reports — Attached. Additionally:

- Director Lake chaperoned 6th grade outdoor school in absence of a teacher and joined 8th grade ropes course field trips in October
- K. Stauff and Director Lake had a meeting with the special education (SPED) team to see what is working and what's not and how to improve SPED support at TLS. Most of what wasn't working was due to ignorance around TLS (supports, school, etc). They were also able to understand what SPED support looks like in the district at large. Plans for future meetings
- Bus evacuation, safety, shakeout, fire, and lockdown drills have all taken place first term

- Director Lake met with the fire chief, and went to look at Millicoma's tsunami preparation container. TLS has ordered food stores/popup tents/thermal blankets etc and are now working to organize the storage container for easy use. Eventual goal is to use container only for emergency storage and overflow may be added to basement of the house.
- Title IX annual training completed
- OBOB school meeting, H. Kapande is school liaison
- 6th grade sub, Mrs. Entz, was wonderful; her last day was 10/31/25. She said she loved working here. Her foreign exchange student from the Czech Republic came onto campus for a presentation to the 6th grade class.
- Halloween middle school dance was great with lots of fun activities (e.g., 40 person conga line; mummy wrapping contest, etc)
- Parent teacher conferences occurred; Director Lake filled in for 6th grade conferences.
- Director Lake is now teaching 6th grade main lesson and 6-8 math until the position is filled.
- Accolades to K. Stauff for serving as interim admin while Director Lake is filling in for 6th grade
- In 6th grade, have brought back 6th grade reading buddies with 2nd graders.
- Halloween was so creative this year: 3rd grade bake sale (kid could use Kapande dollars); Dia de Los Muertos in 4th and 5th grade; cow eye dissections in 6th grade science; Beetlejuice made an appearance at the school on October 31st.
- K. Moore has done a fantastic job of being mentor for 6th grade (now going on 4th person in that room) and she is great at being a consistent presence, while also doing a great job with her own grade.
- 7th grade is working on their Renaissance fiber unit in, using drop spindles to spin fiber for weavings
- We have some of the most creative teachers at this school.
- K. Stauff did a great intro on neurodiversity in the classroom at a staff training and consequently have set aside three additional dates to continue the conversation
- PACE came and did a risk assessment walk-through with teachers, including recess supervision
- Math trainings have been rolled out with teachers; new math curriculum is fully deployed in K-8
- Annual goal setting with all staff is complete
- CBSD held their facility meeting at TLS in October and toured the school

7. Business Report—Attached. Additionally:

- Three interviews for 6th grade main lesson/middle school math. Hopeful for the position to be filled within a few weeks.
- Extended PACE volunteer background checks due to glitches, closed at 84% complete

- So excited to read a letter by L. Johanson about how appreciative she was for her field trip to Wildlife Safari, how well it tied into classroom curriculum, and how memorable it was for the students.
- CBSD appointed two board members to charter negotiations team (Roblan and Rogalsky)

8. Old Business

- Strategic Plan
 - A volunteer parent, Darla Viera, came forward to help with graphic design for the strategic plan and has created a pamphlet version and a formatted document for posting on the website. The pamphlet looks beautiful. Thanks to D. Viera for her work on that.
 - Will find a date for a board work session in January/February for work plan
- Employee appreciation dinner planned for 1/9/26 at 6 PM; board will provide drinks and desserts

9. New Business

- **Action Item:** Vote for the number of open board positions to fill
 - Discussion over whether or not the board should define a number of openings; opinions that we should as a courtesy or shouldn't so as to not miss opportunities; suggestion to compile list/table of applicants; suggestion for current board members to express duration to continue on board (i.e., future openings).

10. Report from last Coos Bay District Board meeting

- Vice Chair Martins went to the last CBSD meeting in person and spoke at the meeting to speak about her experience at TLS. Her comments were well received and the board seemed to have a favorable view of TLS.

11. Roundtable / Good of the Order

- Thanks to Director Lake for juggling all the hats and doing it wonderfully. It takes a special person to be able to do all of that. She's doing a wonderful job as 6th grade main lesson teacher. She's also doing amazing in middle school math.
- Thanks to S. Rigney for Dia de los Muertos celebration and building a wonderful sense of community
- Thanks to K. Stauff for amazing attitude and job filling in for director duties
- Thanks to office staff and especially A. Martins and M. Vonderohe with all the changes; they juggle a lot and do it with a smile
- Appreciate the Lighthouse Community, how much people love the school and miss the school after they've moved on.
- Excited to see what new contract with CDSD looks like and the relationship building we can do
- Enjoyed 7th grade flax processing as a chaperone and learned a lot about flax to fiber

- Really enjoyed 4th grade outdoor classroom reading group and trails are so beautifully done and appreciate that students treat nature respectfully
- Great to see school through others' eyes (e.g., high amount of parent volunteering and involvement at this school compared to others in the district)
- Thanks for the Halloween party; it so much fun, with so many creative costumes
- Halloween themed artwork has been amazing, and amazed by all the different things that went on at the school for Halloween.
- Admin in this school is amazing; they juggle so many hats and it's amazing to watch them in action; there is so much in this building that gets done everyday.

Task list

- None

Corporate Actions

The following actions were motioned, seconded, and approved by unanimous consent unless otherwise stated:

RESOLVED to approve the October 1, 2025 board meeting minutes. MM by Lisa LaGesse, 2nd by John Gibson. Unanimously approved.

RESOLVED to approve the consent agenda minutes. MM by Lisa LaGesse, 2nd by McKinley Prado. Unanimously approved.

RESOLVED to select a specific number of school board positions to fill. MM by McKinley Prado. No 2nd. Motion fails.

ADJOURNMENT: The meeting adjourned at 8:12 PM. The next meeting date is scheduled for December 3, 2025.

Signature of Secretary, Jenni Schmitt _____

Date: 11/5/2025

SAFETY TEAM Minutes

1st trimester

The purpose of the Safety Team is to promote and maintain a safe, healthful environment, not only for staff but students as well. The Safety Team ensures that safety is treated as an integral function of our school. They work on topics such as: parking safety, fire drills, tsunami drills, active shooter drills, and the like. The function of the team is to provide support during and after the occurrence of a crisis incident in the school. Oregon law requires employers to establish safety Teams to evaluate health and safety concerns. A safety team brings workers and management together to promote safety. Safety Teams; Establish accident investigation procedures to identify hazards and ensure they are corrected. Create a system for employees to report workplace hazards and suggest ways to fix them. Review inspection reports and make recommendations for corrections. Evaluate all accident and incident investigations and recommend ways to prevent incidents from recurring. Review ways management holds employees accountable for working safely and recommend ways to strengthen accountability. E.g., evaluating safety incentives, discipline policies and employee participation in identifying hazards. Safety Team meetings are not open to the public.

Old Business:

- Playground
 - 7/17/2025 - Wood chips were delivered to the playground and spread out
- Hazardous Trees and debris
 - 7/31/2025 - Blue sky tree service came and cleared the brush and chipped the fallen trees on Woodstock rd
 - 11/7/2025 - Blue sky returned to fall 2 dead trees in the back of school
 - Dave fell the remaining hazardous trees from that same storm
- Tsunami preparedness supplies
 - 8/22/2025 - Director Lake met with CB Fire Chief to discuss emergency planning
 - 9/5/2025 - Director Lake met with CBSD Facilities team to discuss water storage tank
 - 9/11/2025 – CBSD was on site to plan for the water storage tank
 - Budget team approved the purchasing of needed supplies in the 2025/2026 budget
 - Supplies purchased through 10/31/2025
 - Emergency Blankets = \$120.50
 - Tarps = \$167.10
 - Nylon Rope = \$43.60
 - Life Straws = \$758.00
 - MRES = \$2,948.70
 - Pop Up Tents = \$2,165.90

Date of last employee injury	# of days accident free
12/2/2024	351

Reported hazards

- None

Director's report 12/3/25

Connections Log

11/3 Interview
11/4 safety Day
11/4 ODE Charter School Webinar – State Testing
11/4 Interview
11/5 Interview
11/5 Board meeting
11/13 Admin Meeting
11/13 Fall Festival
11/14 CBSD Board Meeting – Public Comment
11/14 Staff Meeting
11/19 SRO
11/20 EF Tours- DC 2026

Accolades:

L. Williams supporting Honors Math
Admin Team supporting Student interventions
H. Kapande OBOB Club
M. Maxwell and Main Lesson Teachers for a great Fall Festival

Curriculum report:

- Lake taught 6-8 math and 6th main Lesson for the month of November in the absence of a Main Lesson/Math Teacher
- Data Attached was sent to the District for Charter Renewal consideration- Data is from the 2024-25 ODE Look at a glance.
- Term 1 is finished – Report cards have been submitted for Admin Review

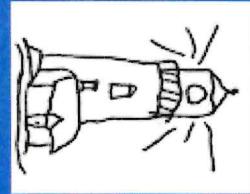
Special Education Meetings Attended:

SST (Student Success Team Meetings):	1
IEP Meeting	2
504 Meetings (Medical Diagnosis Plan):	1
Health Protocol Meeting	2

The Lighthouse School

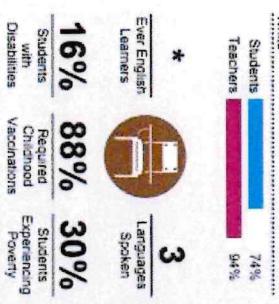
ODE Look at a Glance Data Summary

Report





Students We Serve



OREGON AT-A-GLANCE SCHOOL PROFILE

PRINCIPAL: Shelly Lake | GRADES: K-8 | 62858 HWY 101, Coos Bay 97420 | 541-751-1649

2024-25

School Environment

CLASS SIZE

Median class size.



Oregon average

23

REGULAR ATTENDERS

Students who attended more than 90% of their enrolled school days.



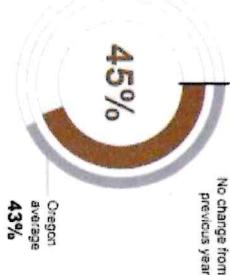
Oregon average

67%

Academic Success

ENGLISH LANGUAGE ARTS

Students meeting state grade-level expectations

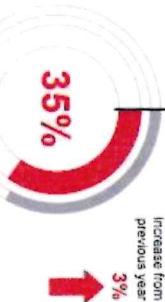


Oregon average

43%

MATHEMATICS

Students meeting state grade-level expectations

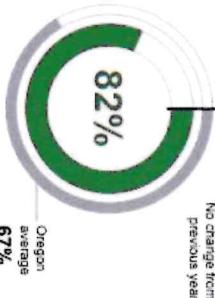


Oregon average

33%

SCIENCE

Students meeting state grade-level expectations



Oregon average

29%

School Goals

State Goals

Safe & Welcoming Environment

The Lighthouse School provides students and their families with a challenging and creative learning environment dedicated to academic excellence by utilizing an approach to a holistic education. Our Watson-inspired mission helps children to reach their potential while nurturing the child as a whole. We model compassion, respect, and an appreciation for a changing and diverse world.

The Oregon Department of Education is partnering with school districts and communities statewide to reach 90% on-time graduation rate by 2027. Anchored in the pillars of Academic Excellence, Belonging & Wellness, and Accountability, ODE prioritizes equity-centered strategies that strengthen early learning, improve attendance and student engagement. We are committed to eliminating opportunity and achievement gaps for historically underserved students. By investing in culturally responsive practices cultivating inclusive school environments, and fostering a culture of continuous improvement, we can help



OREGON
DEPARTMENT OF
EDUCATION
Oregon achieves... together!

OREGON AT-A-GLANCE SCHOOL PROFILE CONTINUED

Lighthouse Charter School

Outcomes

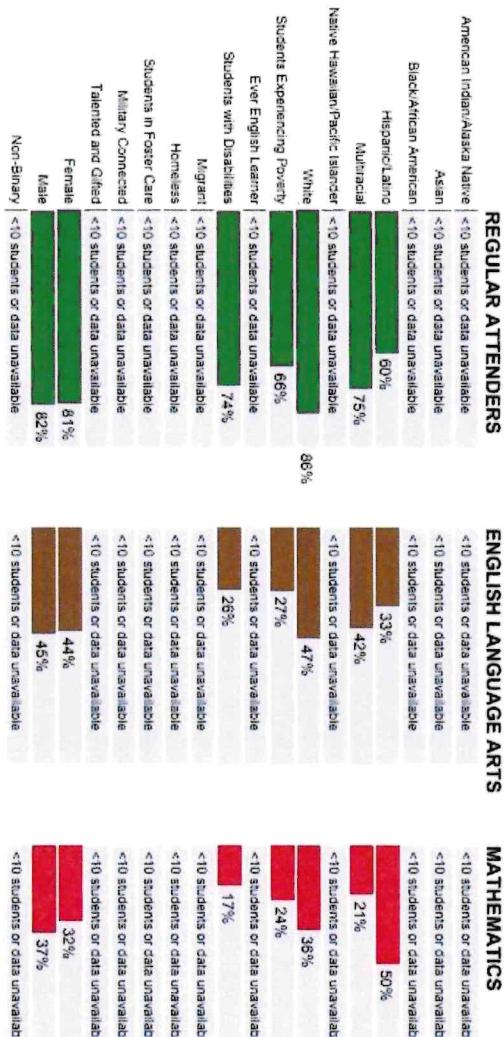
Our Staff (rounded FTE)



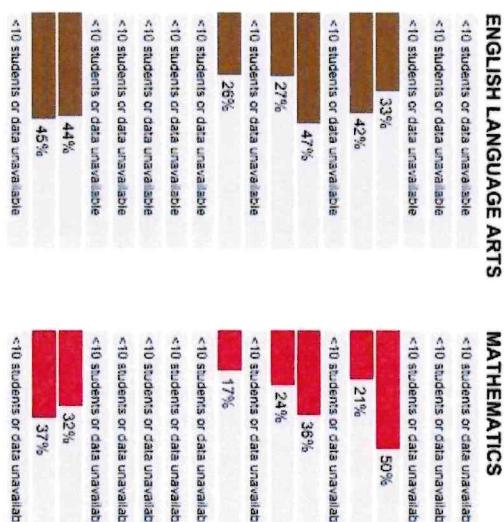
Yes

Same principal in the last 3 years

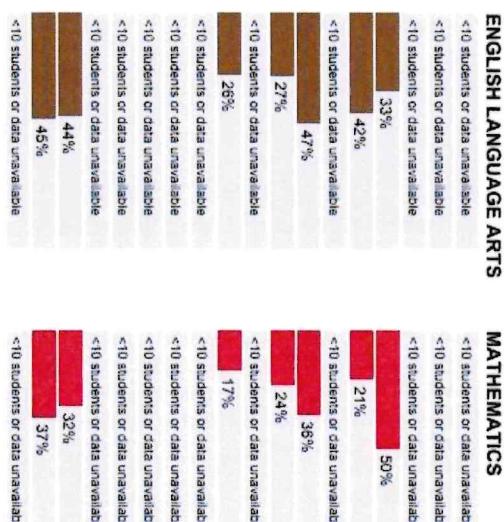
REGULAR ATTENDERS



ENGLISH LANGUAGE ARTS



MATHEMATICS



ABOUT OUR SCHOOL

BULLYING, HARASSMENT, AND SAFETY POLICIES

The Lighthouse School challenges our school community with individual responsibility, perseverance, compassion, and integrity. Lighthouse has zero tolerance for bullying. Students are taught to be accountable for their actions through weekly School-wide character building activities. Monthly SEL time to school and ongoing behavior tracking for reporting and disciplinary interventions.

EXTRACURRICULAR ACTIVITIES

The Lighthouse School offers activities to include Handwork, Music, Spanish, and Art specialists for all grades K-8. Middle School students (grades 6-8) are offered electives to include cooking, yearbook, creative writing, drama, Leadership and art/SC extension. After school clubs include Band, Acuity, Battle of the Books (BOB), Handwork, Chess and Heroes Clubs.

COMMUNITY ENGAGEMENT

The Lighthouse School was founded by parents in 2002 and parents continue to be highly involved in the governance, fiscal advising, and intimacy of School operations. Volunteers is an integral part of our school and the parents of TLS students are encouraged to volunteer a minimum of 40 hours annually.

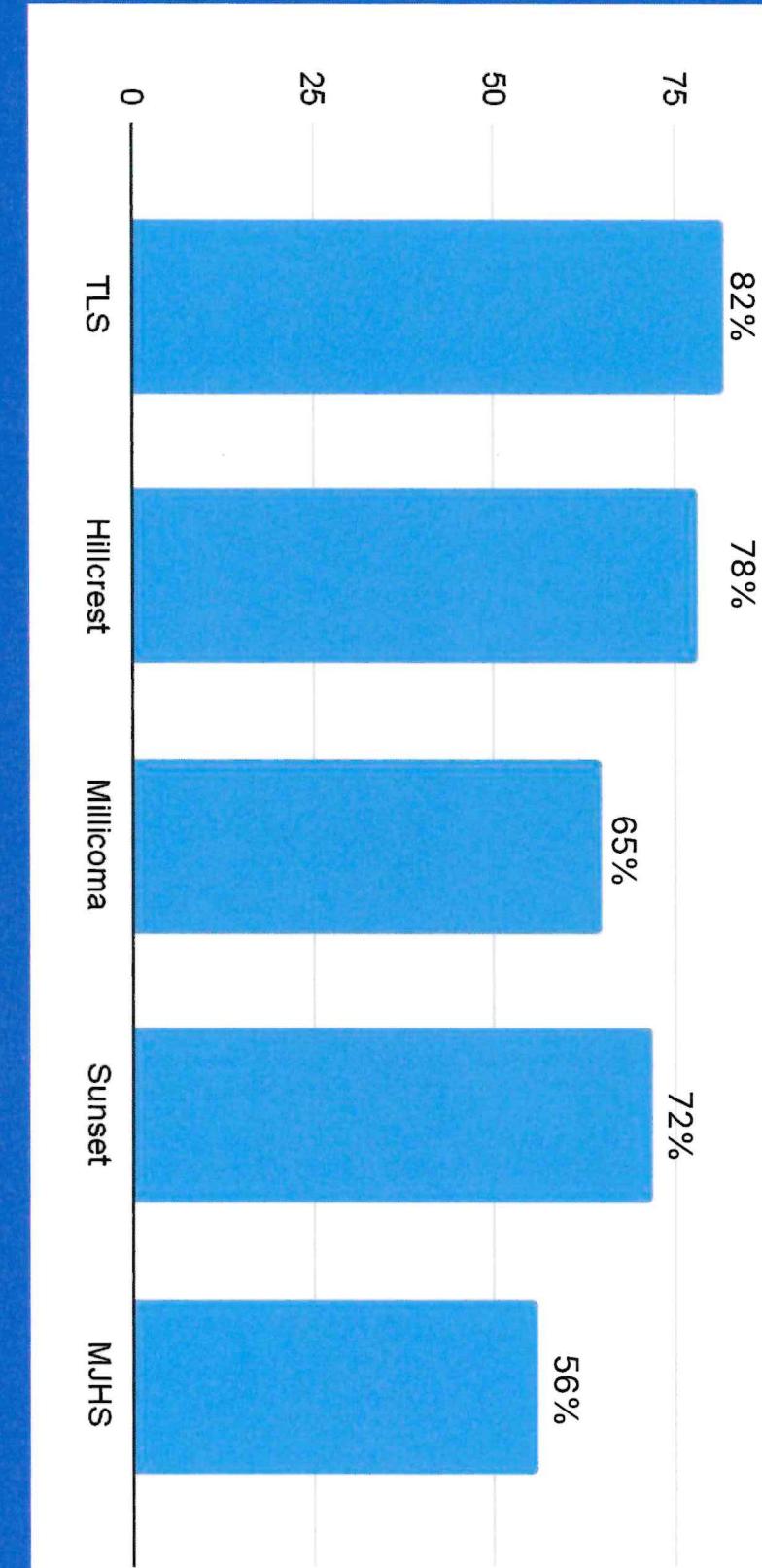
PARENT ENGAGEMENT

The Lighthouse School encourages community engagement through the Lighthouse Parent Organization (LPO) and the Friends of the Lighthouse (FOLS) organizations. These organizations are vital to all areas of classroom enrichment, specialist courses, and maintaining our school's inclusive climate and culture.

2024-25

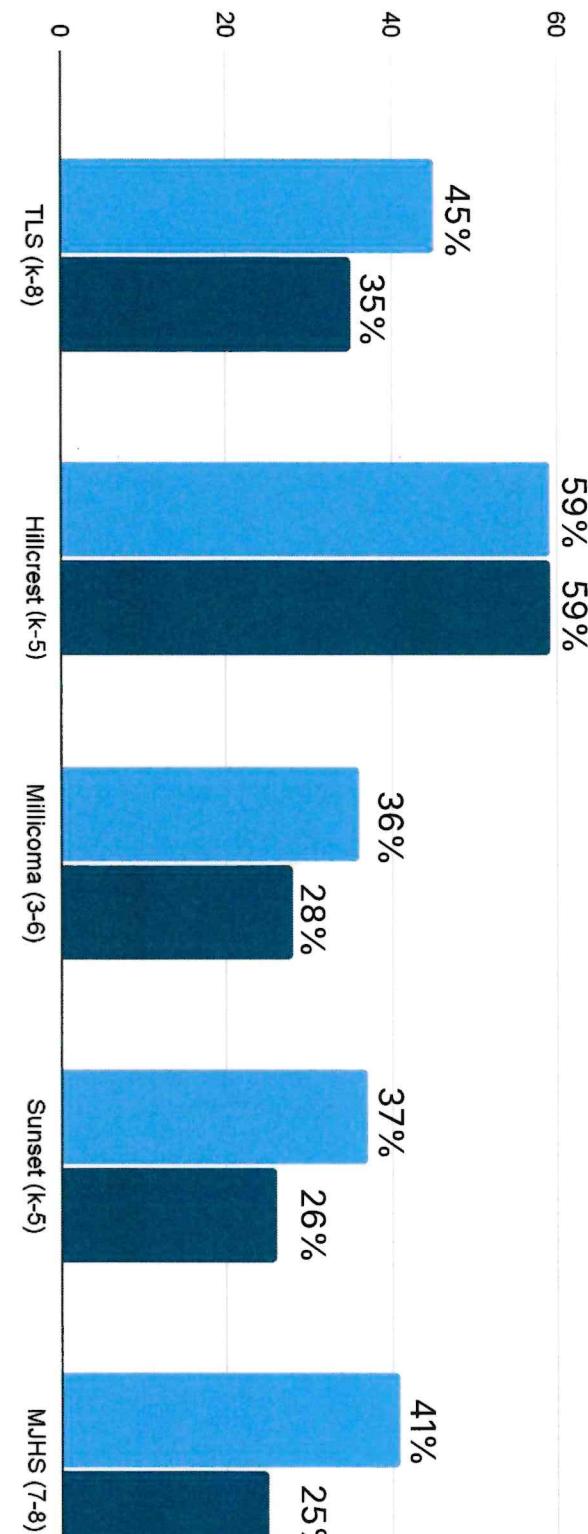
ODE Look At a Glance Attendance Data Comparison

2024-25 State Attendance Average: 67%



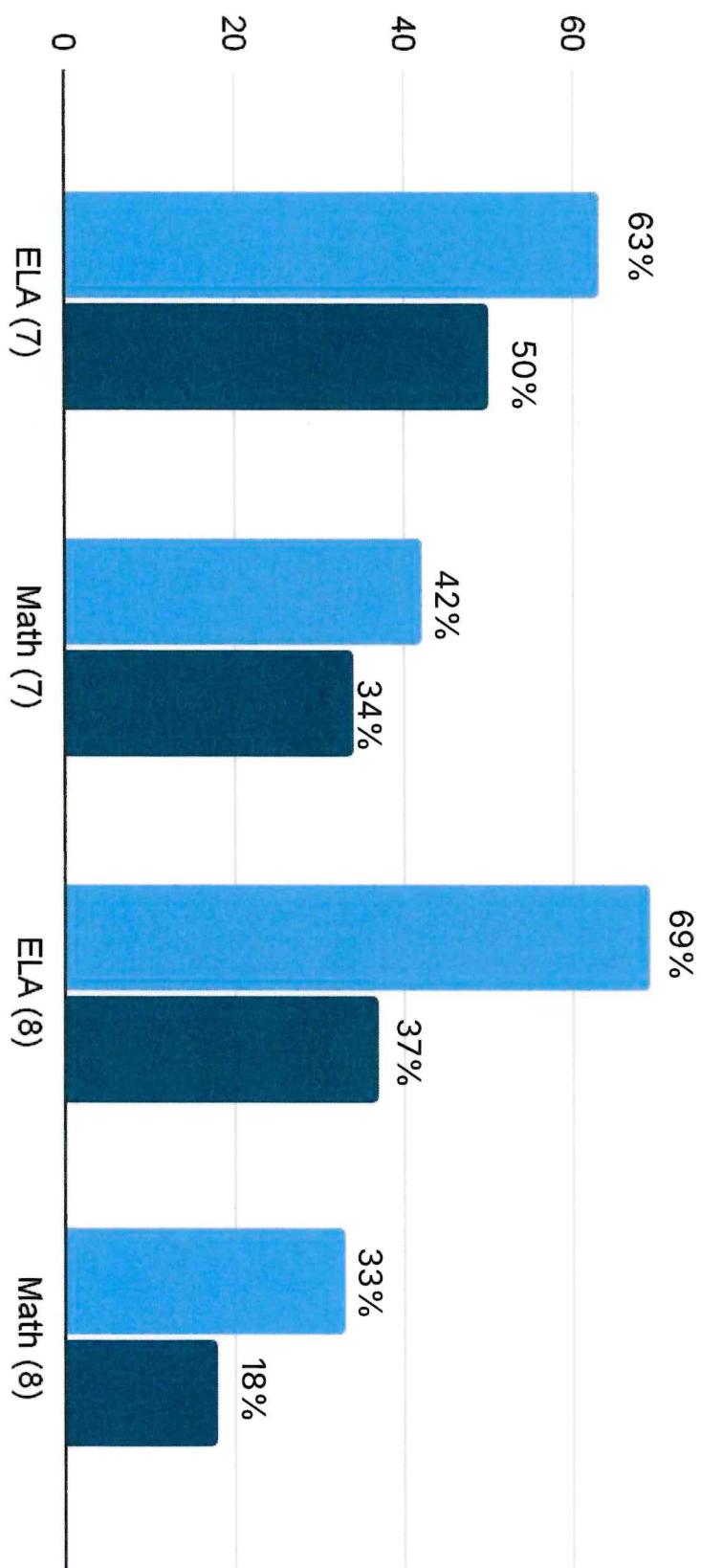
ODE Look at a Glance Data Comparative Chart

ELA Math

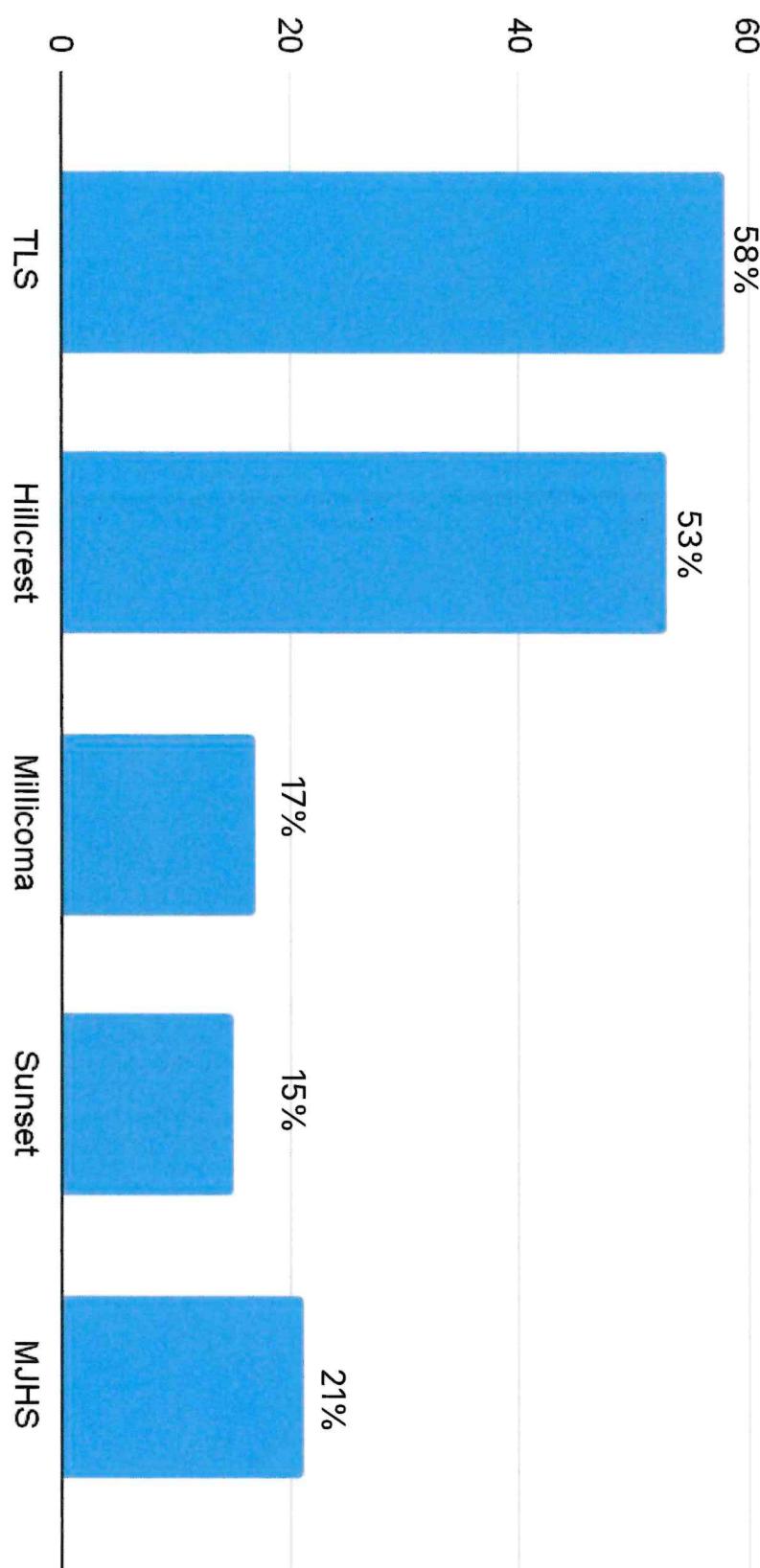


7th-8th Grade OSAS 2024-25

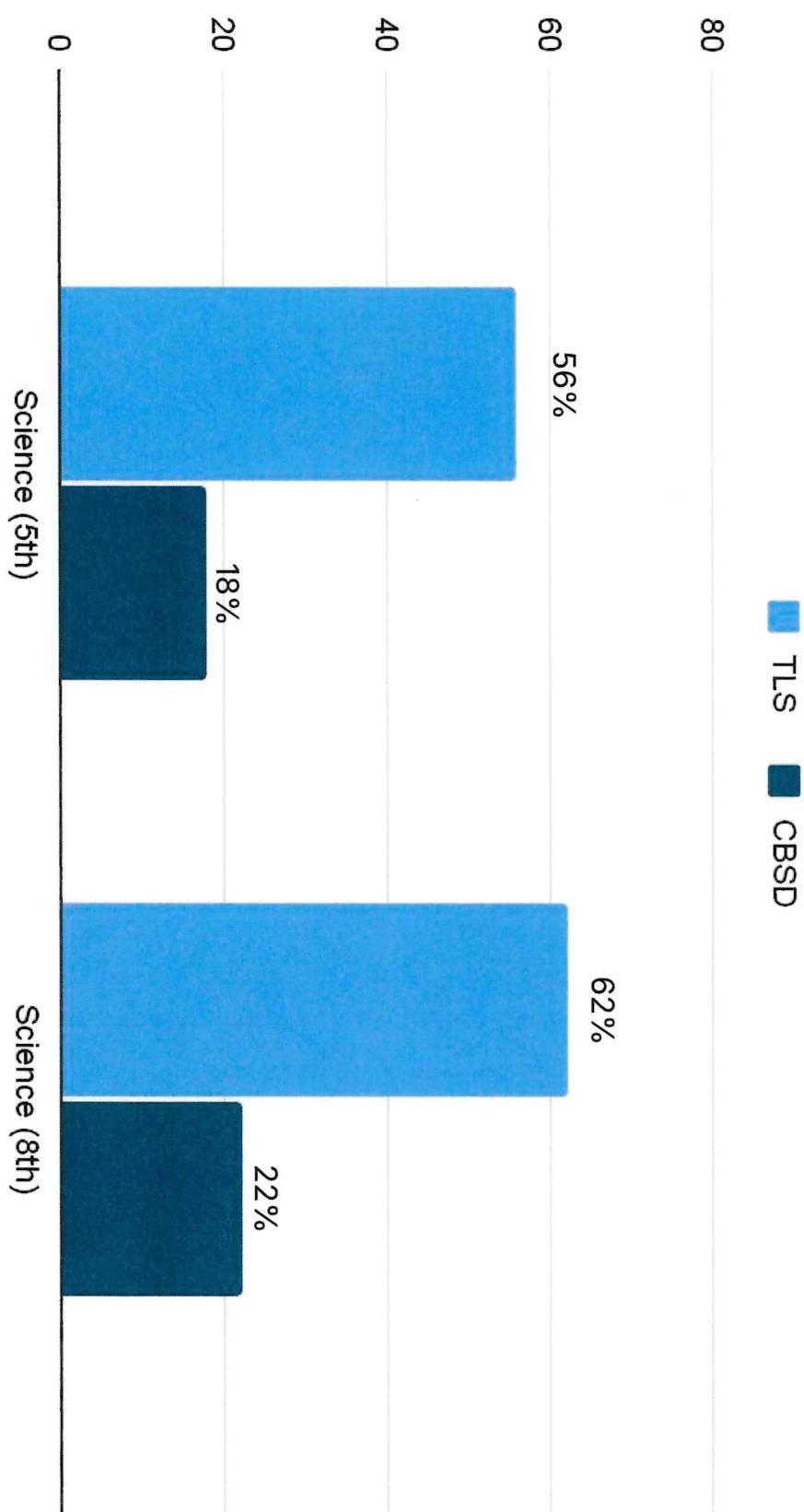
■ TLS ■ CBSD



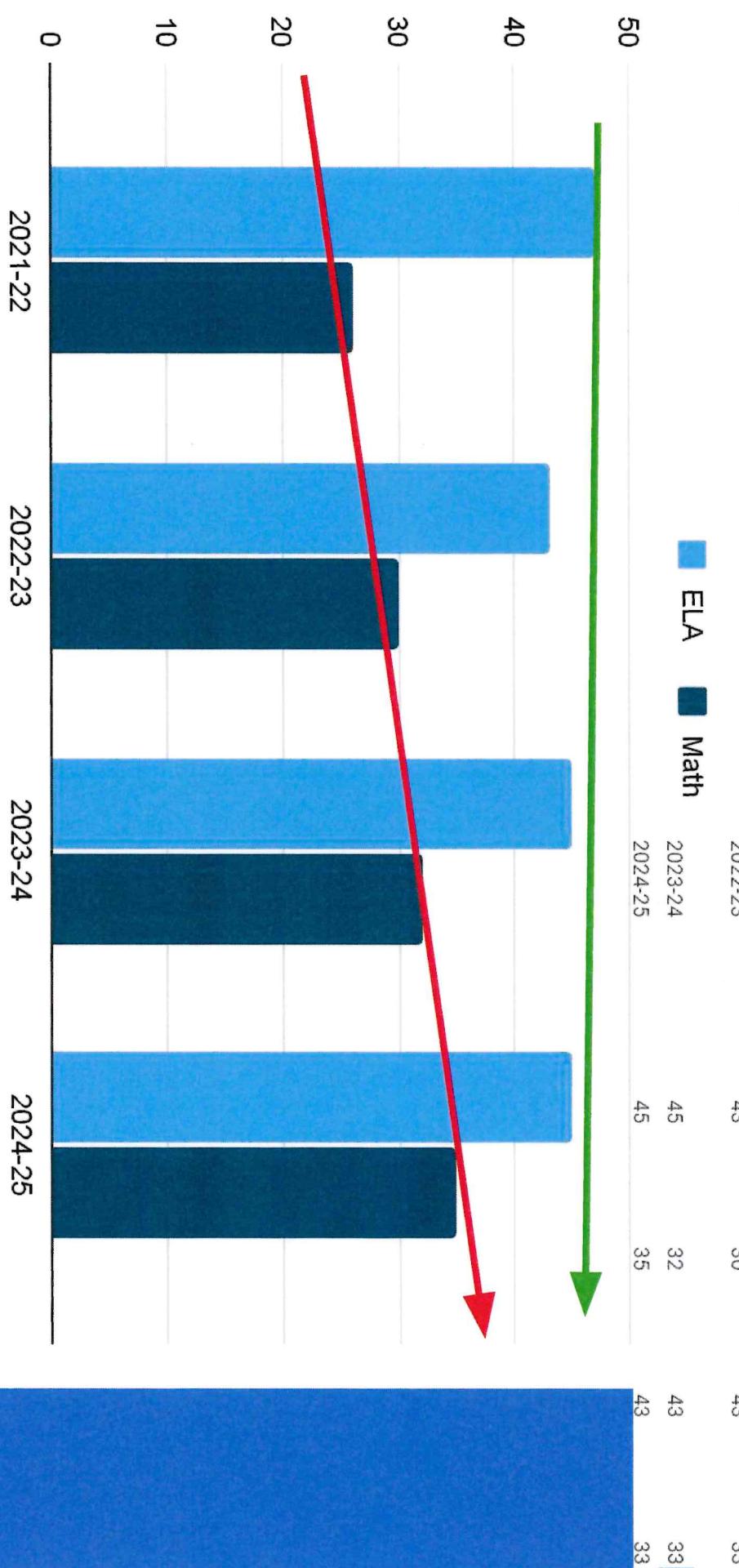
ODE Look at a Glance Science Data Comparison (5 & 8th grades only)



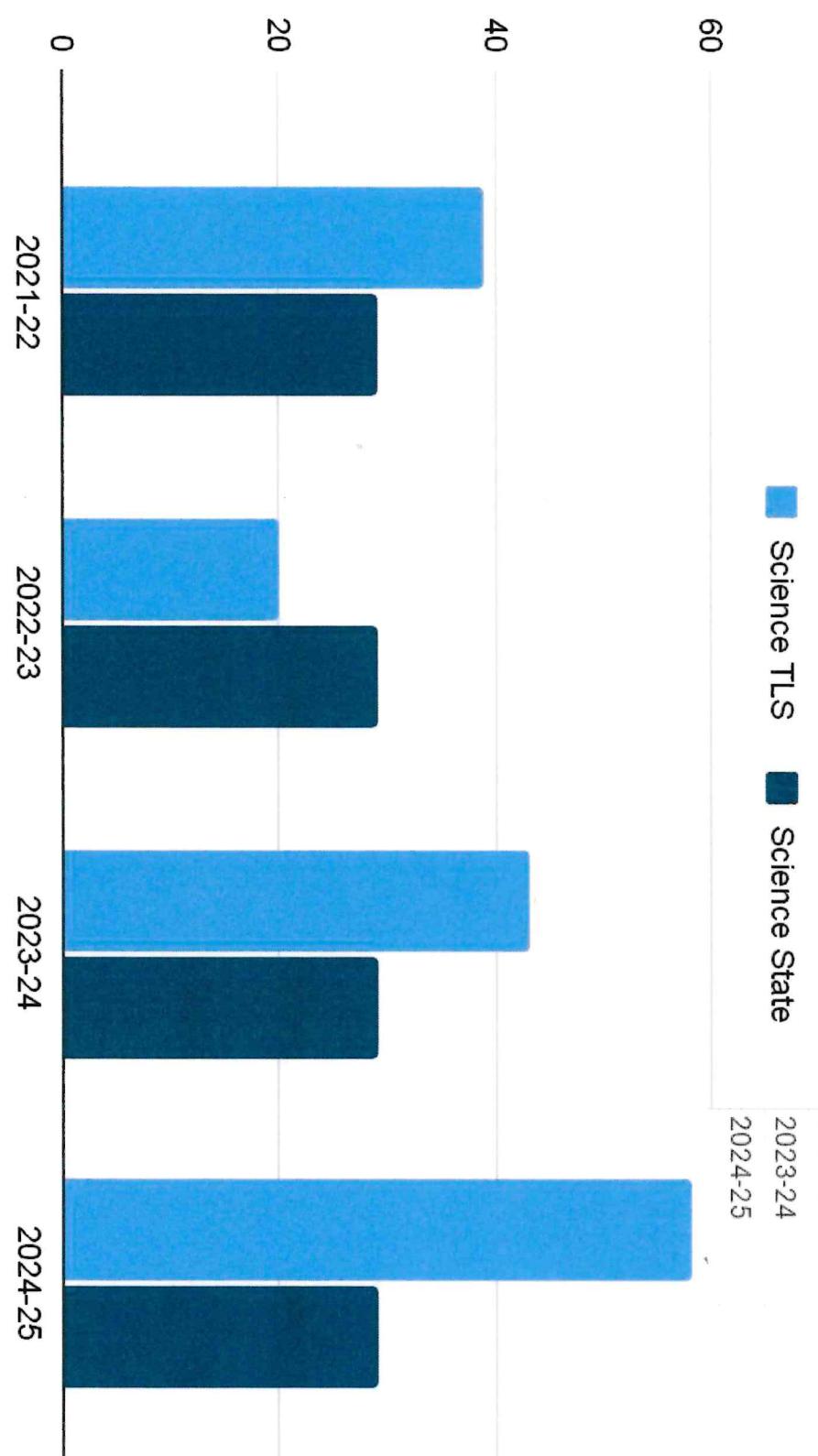
2024-25 Science OSAS Data

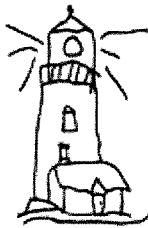


TLS Comparable Data Chart



OSAS Science TLS Comparison





11/7/2025

Hello Washington DC Travelers,

Our Washington DC tour is less than six months away from your tour.

Our travel dates are Sunday 3/22/2026 – Thursday 3/26/2026

You will want to block off the entire travel window on your personal calendars to avoid any conflicts. Our flight is scheduled to depart from the Portland Airport (PDX) and travel to and from the airport is the responsibility of the individual travelers. We highly recommend to carpool where available. If you are planning to leave a vehicle at the airport, the parking fee will be the responsibility of the vehicle owner.

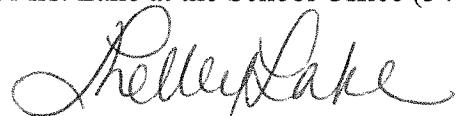
Travelers enrolled in the Manual Payment Plan must pay their account balance in full by 12/01/2025. If they miss this deadline, late fees will apply, and they'll risk cancellation. Likewise, room upgrades are also due by the 12/01/25 date.

- Four students are assigned to each student room; each room contains two double beds, and two students will share each bed. Two adults are assigned to each adult room.
- Travelers may upgrade their room type for an additional cost by contacting Traveler **Support at 888-333-9756**. Any upgrades or special requests are due by 12/01/25.
- As the trip's Group Leader, Mrs. Lake will assign roommates for all travelers three months prior to departure, so please email me any roommate requests.

Lastly, if you have not done so already, you will need to login to your EFtour portal and CONFIRM your travel information: Currently 22 of our 39 travelers need to confirm their name spelling in the EF tour portal as these names will appear on all of the travel documentation. Adults traveling with us need to ensure they have TSA-approved identification prior to departure.

Please also complete and return the Medical and Allergy form provided at our last meeting for anyone that have medical needs. These forms are due back to the school office by 12/1/2025.

For any additional questions, please call Mrs. Lake at the School Office (541) 751-1649


Shelley Lake, Director

Housekeeping

- TLS community is encouraged to WEAR BLUE on Fridays to support school spirit and to show support for anti-bullying MONTH
- Please remind students to bring their coat to recess. Students should not be sent in from recess to retrieve items
- Please use RED playground backpack for band aids for minor injuries
- **Safety: Doors to the building should not be propped open. CLASSROOM EXTERIOR DOORS MUST REMAIN CLOSED DURING LUNCH AND WHEN YOU ARE NOT IN YOUR CLASSROOM.**
 - Please see Lake for training to unlock main door
- Please continue to submit yearbook pictures
- THE PLAYGROUND IS OFF LIMITS to all classes during PRE-K recess-
 - 9:10-9:25 AM
 - 1:30-1:45 PM

November STARFISH character Goals:

11/10-11/14 Thoughtful

11/17-11/21 Grateful

Report Cards:

- Please email report card support questions to MVonderohe@thelighthouseschool.org
- Report cards have been shared with Main Lesson Teachers
- Elective and Specialty teachers please check your box for grade sheets
- Friday 11/21 is a Report card Prep Day – No students on campus. (Lake is off campus this day and available by email)
- Please email mvonderohe and Director when you have completed your report cards for proofing.

Holiday Fair Craft:

Room parents will be connecting with classroom teachers to schedule a day for the grade level holiday fair craft.

Winter Celebration:

- Sign-up sheet will go in the copy room in the next week or so.
- There will be examples to choose from or you can create your own

SAVE THE DATES

- **11/10 All School Pictures**
- **11/11 NO SCHOOL – Veterans Day**
- **11/13 FALL FESTIVAL**
- 11/14 Staff Meeting
- 11/21 END OF TERM- NO SCHOOL REPORT CARD PREP
- 12/3 OBOB club begins
- 12/3 Band Informance
- 12/5 Friday Luncheon
- 12/6 Winter Faire
- 12/11 Fire Drill
- 12/12 Staff Meeting
- 12/17 Caroling at the Mission
- 12/19 Winter Celebration – Early release 12:30

11/13/2025

To The Coos Bay School Board and CBSD Charter Renewal Team:

AS a parent of four students at The Lighthouse School (TLS) I would like to thank you the experience my students have participated in the Lighthouse School. My two oldest Students entered TLS during Fall of 2020 in the midst of the pandemic. Our family was new to the community with no acquaintances in the area. Prior to attending TLS my students attended a K-8 public school with 900+ students enrolled, the small town atmosphere and small school community was the opportunity that we were looking for to help our students in a worldwide pandemic. Through their experience my students have created friendships, received reading intervention that has brought them to grade level, participated in the Advanced Math program that TLS began when our son was in 7th grade, and participated in community sports.

Our Youngest daughter attended Coquille School district as she was on the TLS waitlist for 2 years, and joined TLS in her 5th grade year, she is currently an 8th grade students and will be joining her older siblings at MHS in Fall 2026. Our foster daughter joined The Lighthouse School in 2024 as an 8th grade student. While all four students have had very different experiences at TLS, all unequivocally agree that their education at TLS has prepared them to excel in higher education, and extracurricular of their choice to include:

- 1.) Advanced Math
- 2.) Choir
- 3.) Band
- 4.) Sports- Soccer, Volleyball and Tennis

Above education, however, the TLS years encouraged their personal character, strengthened their individuality, sharpened their appreciation of the arts, mirrored the expectations of civility and respect for their educators and greater community, and fostered lasting friendships that continue to this day. TLS Main lesson taught them to broaden their study skills, write age appropriate essays, and prepared them for the MHS One-pagers required of their high school courses. Memories from TLS are still discussed around the dinner table and during the car commutes to include: 8th grade TIE Tuesdays (where students are encouraged to draw to impress with a TIE (or tutu), books that they read in ELA, experiences in the TLS outdoor classroom, and field trips they attended with their peers. When we attend High School sports, we sit with often sit with North Bend “rival” parents from TLS and root for both teams as our students and TLS friends paly against one another.

While the transition for 3 of my 4 students, thus far, from TLS to MHS has been a bit of a learning curve, each have been successful academically and found their niche. The larger high school campus has a bit more of a hurdle than we imagined, as my students truly excel in a small intimate environment. This is why my family is truly grateful for the years at TLS that fostered their innocence, creativity, imagination and individuality. I am grateful for our experience with the TLS community outside of school as well and look forward to seeing TLS continue to shine for generations to come.

Sincerely,

The Lake Family

Coos Bay Board of Directors,

My Name is Shelley Lake and I am the Director of The Lighthouse Charter School. Lighthouse has been part of the Coos Bay School District since 2016 and This will be my 6th year with Lighthouse as well as my second renewal year with CBSD. Having experience in Private, Public and Charter schools for the past 20 years, I can state that Lighthouse is unique in a wonderful way. Walking into the building stakeholders are greeted with vibrant murals, colorful walls and student art that shine testimony to the character and goals of our establishment.

Lighthouse School was founded by parents passionate to create a holistic school in 2001, and 25 years later, Lighthouse continues to incorporate what I affectionately term as our parent army. Parent volunteers are in our classrooms, prepping in our hallways, decorating and prepping after school. They help to organize our fundraisers, show up for special building and clean up opportunities on the weekend and so much more! At Lighthouse we ask that all of our families commit to a minimum of 40 hours of volunteer support to their students because when students see that their parents are involved in their education, students buy in to the value of personal improvement and academic success!

Our school has one class per grade level beginning in pre-K and ending at the 8th grade promotion. With just over 200 students enrolled annually, our school fosters a nurturing environment with trusted educators that students have grown up knowing thus increasing the student accountability for behavior, emotional and academic support. Our older students grow into opportunities of leadership through grade level collaboration to include performances, reading buddies, Technology partners and presentation opportunities with their younger peers. When students present their knowledge to one another, they rise to their own personal best! Lighthouse School utilizes a Waldorf inspired curriculum called Main lesson- as such students are not paced through traditional curriculum, but rather the teachers lead them through the state standards in exploratory thematic units. Teachers are provided autonomy to include their passion for learning throughout the grade level themes creating rich stories, projects, research, creative writing, and presentations that span different subject domains. Students pour through novels beginning in 3rd grade that work in tandem with the thematic units and bring content to life, they then record their learning in beautiful main lesson books.

Over the past 5 years Lighthouse has met our goal to include more afterschool enrichment clubs. Our clubs are teacher and parent lead, competitive and interest based in which TLS has participated at the state and national level to include

Handwork and sewing club Oregon Battle of the Books Pythagorean Math elites

Archery club Heroes Club Band And Chess Club

Our school board and Administrative team work collaboratively in avenues for continual improvement through strategic planning that is re-addressed annually. It is truly hard to encapsulate all that Lighthouse provides and I would like to thank those Administrators and CBSD board members who have worked alongside us over the years towards strengthening the bridge between Lighthouse School and our sponsoring district. And I personally invite any and all CBSD representatives to tour our campus, to familiarize with our school as we move forward in the collaborative efforts of our students and greater community.

Thank you

Accolades**Housekeeping**

- November STARFISH character Goals: 11/17-11/21 “Grateful”
- For students that are regularly sent to office or student support is required an SST should be made (if one has not been held within 4-6 weeks)
- Review playground expectations: No tag on the play equipment, increase supervision
- CBSD Charter Renewal Year

Behavior Support Plan(s), SSTs, Citations

- PBIS
- EGR
- SSTs
- BIPs

11/21 Report Cards:

- Please email report card support questions to MVonderohe@thelighthouseschool.org
- Report cards have been shared with Main Lesson Teachers
- Elective and Specialty teachers please check your box for grade sheets
- Friday 11/21 is a Report card Prep Day – No students on campus. (Lake is off campus this day and available by email)
- Please email mvonderohe and Director when you have completed your report cards for proofing.
- Grades are DUE to Director Lake and Michaela no Later than MONDAY 12/1

12/6 Holiday Faire Craft:

Room parents will be connecting with classroom teachers to schedule a day for the grade level holiday fair craft. If your room parent has not been in contact with you please connect with Anita

12/19 Winter Celebration:

Winter Celebration sign ups need to be completed by Thursday November 20th so that the schedule and timing can be confirmed.

group size	# of rotations	minutes per rotation
25	8	20
28-29	7	25
33-34	6	30

- Sign-ups will determine group size, # of rotations and Minutes per rotation
- Lesson plans (for postcards) along with craft ideas and requested materials are due to Michelle by Monday 12/1 in order to have everything in time for the celebration.

SAVE THE DATES

- **11/21 END OF TERM- NO SCHOOL/ in-service Report Card Prep-LAKE OFF CAMPUS**
- **FALL BREAK 11/22-11/30**
- 12/3 OBOB club begins
- 12/3 Band Informance
- 12/5 Friday Luncheon
- 12/6 Holiday Faire
- 12/11 Fire Drill
- 12/12 Staff Meeting
- 12/17 Caroling at the Mission
- 12/19 Winter Celebration – Early release 12:30
- Winter BREAK 12/20-1/4/2026

Director TLS <director@thelighthouseschool.org>

Term 1

Director TLS <director@thelighthouseschool.org>

Fri, Nov 21, 2025 at 8:25 AM

To: Office TLS <office@thelighthouseschool.org>Bcc: Michelle Silva <businessservices@thelighthouseschool.org> Pre Kindergarten

Hello All and Congratulations to the conclusion of a successful term 1.

I want to say a special thanks to each and everyone of you. It is your dedication and commitment to our students that make our school campus a special place to learn. Each of you add a special flair to the culture of our school through your patience in working with a struggling student, your colorful art that decorates our hallways, and your humor of adapting to the 6....7 movement with the staff counter adapting through the recent 7....11...stunt. Anyone who visits Lighthouse agrees- we are different in all the right ways.

Thank you to all of our specialty teachers for getting your grades to the office so they can begin entering them today. Thank you to all of our Main Lesson teachers for working diligently on the report cards due on or before 12/1. Please remember to email Michaela and I once you have completed your portions so we can move forward in processing and finalizing the report cards.

For those of you traveling over the break I wish you safety. For all of you, I wish you well earned rest! When we return we have a flurry of events that will expedite the three short weeks before Winter break. Please check your teacher box for the weekly agenda notes and do not hesitate to reach out if you have any questions or concerns!

--
Shelley Lake
Director, The Lighthouse School
director@thelighthouseschool.org
<https://www.thelighthouseschool.org/>
(541) 751-1649

"Love starts when we push aside our ego and make room for someone else." -Rudolf Steiner



Director TLS <director@thelighthouseschool.org>

Welcome back

Director TLS <director@thelighthouseschool.org>

Sun, Nov 30, 2025 at 5:04 PM

To: Office TLS <office@thelighthouseschool.org>

Bcc: Staff <staff@thelighthouseschool.org>, "Gypsy R. Warrick" <GypsyW@coos-bay.k12.or.us>

Hello TLS team,

Welcome back from the Fall break. I hope you all had an opportunity to rest, connect with loved ones, and do something to recharge your engine as we head into Term 2. I do regret to inform you that over the break, our new hire for 6th grade accepted a teaching position at North Bend High School, and as such I will be returning to the 6th grade main lesson/math teacher role until we are able to fill this position permanently. We do have a potential candidate and I will be happy to update you as I receive information. Until then, much thanks to Kathleen and Michelle for supporting us all with student interventions and to our office support in filling in the gaps .

If you have not done so already, please finish those report cards as Michaela and I have been proofing them over the break and emailing any items that we need to finalize them.

We have a brief 3 weeks before we release once again for the Winter break so I anticipate the energy in the building will be robust as the countdown is initiated. Please note that in these weeks we have much to do including: Holiday Faire, the 12 days of giving, and Winter celebrations. If you have not signed up for a role in the winter celebration on 12/19 please do so ASAP so Michelle can begin purchasing supplies and I can begin to organize student groups.

With that, Happy Monday and I look forward to seeing you all at the morning meeting.

--

Shelley Lake
Director, The Lighthouse School
director@thelighthouseschool.org
<https://www.thelighthouseschool.org/>
(541) 751-1649

"Love starts when we push aside our ego and make room for someone else." -Rudolf Steiner

BUSINESS/HR REPORT FOR THE BOARD MEETING OF December 3rd, 2025

HUMAN RESOURCES

- **Filled Positions**
 - 6th grade – Hillary O'Callaghan – start date 12/1/2025 resigned 11/25/2025
 - Made a job offer to another qualified candidate 12/1/2025
- **6.7 & 7-11**
 - There is some sort of tic tok trend where kids say “six seven” as a meaning for multiple things. As an attempt to make this trend ‘uncool’, the staff dressed up on 11/20 in seven eleven attire. Our local seven eleven in Bunker Hill donated a portion of the red sweatshirts.



- **Winter Celebrations 12/19**
 - Students will travel the world learning about:
 - Scotland
 - Nigeria
 - Philippines
 - China
 - Scandinavia
 - Rome
 - UK
 - Germany

BUSINESS REPORT

- Prek enrollment = 18
- Current Enrollment as of 11/30/2025= 206
 - **K = 24**
 - **1st = 24**
 - **2nd = 23**
 - **3rd = 23**
 - **4th = 24**
 - **5th = 24**
 - **6th = 23**
 - **7th = 24**
 - **8th = 17**
- Enrollment as of 10/30/2025 = 207
 - K = 24**
 - 1st = 24**
 - 2nd = 24**
 - 3rd = 23**
 - 4th = 24**
 - 5th = 24**
 - 6th = 23**
 - 7th = 24**
 - 8th = 17**
- Charter Renewal update:
 - TLS Charter Renewal Team has been revised to include;
 - **Stephanie Messerle, Chair**
 - **Anita Martins, Vice Chair**
 - **McKinley Prado, Treasurer**
 - **John Gibson, Board member**
 - **Shelley Lake, Director**
 - **Michelle Silva, Business Manager, Human Resources**
 - CBSD Charter Renewal Team will include;
 - **Arnie Roblan - Board Member**
 - **Dr. Derek Rogalsky - Board Member**
 - **Gary Roberts - Interim Sup.**
 - **Michelle Barton - Director of HR**
 - **Maureen Wright - Director of Finance**
 - **Kayla Crook - Director of Special Programs**
 - **CBSD held their public input hearing for Charter Renewal on 11/14/2025**
 - **CBSD has 30 days to provide TLS with their intent to renew or not to renew by 12/13/2025**
 - The CBSD Board must base their decision to renew or non-renew TLS by answering these 5 questions:
Is TLS
 - in compliance with state and federal laws;
 - in compliance with the terms of the prior charter;
 - meeting or working toward meeting the student performance goals and agreements specified in the charter or any other written agreements between the sponsor and the public charter school governing body;
 - fiscally stable; and
 - in compliance with any renewal criteria.
 - **Evidence of Financial Stability was sent to their committee on 11/19/2025 by Business Manager**
 - **Evidence of Student Performance was sent to their committee on 11/20/2025 by Director**
 - CBSD has appointed 2 board members to their Charter negotiations team – *Roblan and Rogalsky to serve on the Superintendent's Committee to discuss charter school, and to appoint Board Member Rosengarden and Board Chair Hutchison as alternates to that committee.*
 - Sent official request for Charter Renewal to CBSD 9/8/2025
 - TLS's Charter renewal negotiation team meetings are not open to the public. Renewal team meetings of the Charter are private due to the sensitive nature of negotiation items a Charter School may want to ask their sponsor for.

- In Oregon a Charter School Sponsoring District is required to hold public hearings for charter renewal requests before renewing the charter. These hearings are open to the public and must allow public comment by the Sponsoring District.
- **2024/2025 Audit has been filed, provided to the Board and**
 - **posted on the website – this is a new requirement from ODE**
 - **CT-12 and 990 are in process**
- **Current financial status as of 11.30.2025**

Adopted budget	\$	3,015,960.00	Adopted budget	\$	(3,015,960.00)
Expenses Year to date	\$	(819,960.80)	Revenues Year to date	\$	851,886.99
Anticipated Expenses to 6/30 under budget	\$	(1,844,765.12)	Anticipated Revenues to 6/30	\$	1,902,513.67
	\$	351,234.08	anticipated revenue deficit	\$	(261,559.34)
			anticipated net is a positive cash flow of	\$	89,674.74